

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, September 11, 2017

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Kecia Rongen
Jeff Patnode
Lori Ramsdell-Gilkey
Elyse Balmert

Staff:

Sheila Lewallen, Victim Liaison
Shelley J. Smith, Program Assistant
Robin Riley, Executive Assistant
Jennifer Zucati, Administrative Assistant 1
Monika Fields, Hearing Investigator III
Kristi Busch, Hearing Investigator III
Matt Frank, Hearing Investigator III
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician
Ron Frederick, Hearing Investigator III

A. Closed Session

- Case Discussion
- Decision and Reasons Format

B. Bridges to Life Presentation – Judy Dutcher with the Bridges to Life Program made a presentation to the Board about the program.

C. Board & Staff Discussion

- **Hearing Calendar** – The Board Members reviewed the hearing calendar for the months of August thru December 2017.
- **Special Condition #37** – Mrs. Ramsdell Gilkey recommended to the Board to remove the wording “Visiting or” from Special Condition #37.
 - Special Condition #37 – You must obtain written permission from the Community Corrections Officer prior to visiting or staying overnight at an address other than your address registered with the Sheriff’s Office Sex Offender Registration Unit.

ACTION 4-2017

Mrs. Ramsdell-Gilkey moved to amend Special Condition #37 and remove "visiting or." The final proposed wording is as follows:

- You must obtain written permission from the Community Corrections Officer prior to staying overnight at an address other than your address registered with the Sheriff's Office Sex Offender Registration Unit.

2nd – Mr. Patnode

Vote: 4 to 0 - Approved

- **Diversity Moment** – Ms. Monika Fields made a presentation for Deaf and Hard of Hearing Month.

Ms. Rongen will make a Diversity or Wellness presentation at the October 9, 2017 Board Meeting.

D. Chair's Report

- There is a three day Sex Offender and Treatment Assessment Program (SOTAP) training for staff. Ms. Rongen is trying to schedule a one day overview of the training in October for Board Members and staff. She will let us know the date when it is scheduled.
- Advanced Corrections is also doing a three day training for staff and Ms. Rongen is trying to arrange a one day overview for this training as well.
- The temporary Hearing Investigator position ends September 30, 2017. Mr. Frederick, who is currently in that position, will return to his position at the Washington Corrections Center for Women. As of this date, we have not received approval to extend this position.
- Ms. Rongen will be at Parole Board Chair Training in Colorado the week of September 18, 2017.
- The Smart Health Program points will be calculated at the end of September. Employees can receive benefits from completing their assessment and being participating in this program.

- Ms. Rongen would like staff to let her know if there are any high profile cases coming up for violation hearings. Mrs. Lewallen would like to know as well.
- Ms. Rongen asked the Board Members to let her know when a Juvenile Board Case is releasing to the community as she is tracking those cases.

E. Old Business

- Mrs. Seifert reported that scheduling violation hearings is becoming more challenging because there are fewer Assistant Attorney Generals (AAGs) available for hearings.
 - Board Members reported that an AAG is not always needed, especially when a violator is pleading guilty to the violations.
 - Ms. Rongen will contact the AAG's Office to discuss how we will handle the east side of the state. A meeting will be scheduled with the AAG, Board Members, Hearing Investigators, Ms. Seifert and Ms. Hunter to discuss how to move forward and to make sure everyone is on the same page.

F. New Business - None

G. Board Member Reports – None

H. Community Concerns – Community Concerns Meeting – Victim/Survivors met telephonically with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender's release.

I. Board Meeting Minutes – Ms. Rongen asked the Board Members if there were any additional corrections or amendments to the minutes. The Board Meeting minutes from the August 14, 2017 and August 28, 2017 Board Meetings are approved.

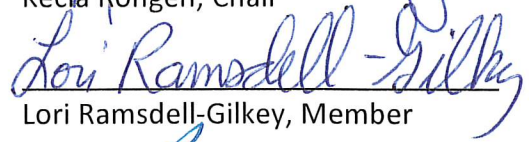
J. Closed Session

- Decisions and Reasons Format
- Strategic Plan

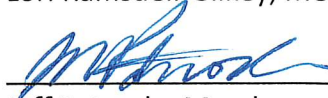
K. Adjourn – 2:30 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member